

MEL/BSE/2016-17/011

October 14, 2016

**BSE Limited**

Listing Compliance Department  
Floor 25<sup>th</sup>, P.J Towers, Dalal Street  
**MUMBAI – 400 001**

**Kind Attn : (1) Ms. Netra Sahani- Dy. General Manager  
(2) Ms. Arpita Joshi – Associate Manager,**

Dear Madam,

Please find enclosed herewith status of Investor Grievance during the period 01/07/2016 to 30/09/2016 prepared by MAS Services Limited of Monica Electronics Limited.

Kindly take enclosed documents on your record.

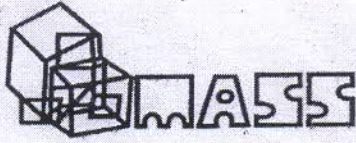
**For MONICA ELECTRONICS LIMITED**



**(RAJEEV SAXENA)  
COMPLIANCE OFFICER**

**MONICA ELECTRONICS LTD.**

**Registered Office:** Shop No. 21, C/O Ashiyaana Residency, Chaudhary Dharambir Market Near Sabel Cinema  
Badarpur, New Delhi-110 044  
**CIN No.:** L51395DL1975PLC008005



## MAS SERVICES LIMITED

Regd off-T-34, 2<sup>ND</sup> FLOOR, OKHLA INDUSTRIAL AREA,  
PHASE-II, NEW DELHI - 110020  
PHONE : 011-26387281,82,83 FAX: 011-26387384  
Email ID : [info@masserv.com](mailto:info@masserv.com)  
CIN:U74899DL1973PLC006950

Mas/MN1/

October 4, 2016

MONICA ELECTRONICS LTD  
Shop no 21  
Aashiyana Residency  
Chaudhary Dharambir Market  
Near Sebel Cinema Badarpur New Delhi-110044

Kind Attn:-Mr. Rastogi

Dear Sir,

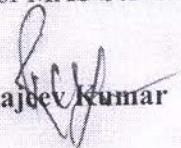
We hereby confirm the following status of the Investor Grievance During the Period  
01/07/2016 To 30/09/2016 as following:-

Complaint Pending At the Beginning of the quarter	Complaints received during the quarter 01/07/2016 to 30/09/2016	Complaint disposed during the quarter 01/07/2016 to 30/09/2016	Complaint Unresolved at the end of the quarter 01/07/2016 to 30/09/2016
Nil	Nil	Nil	Nil

Description:-

Sl.#	Nature of Complaints	No of complaint
1	Sebi/BSE/NSE	Nil
2	Non-receipt of Dividend Warrant	Nil
3	Non-receipt of Annual Report	Nil
4	Non -receipt of share certificate	Nil
5	Non-receipt of demat share	Nil
	Total	Nil

Thanking You,  
Yours truly,  
For MAS Services Limited

  
Rajdev Kumar